

NOTICE OF EMPLOYMENT OPPORTUNITY

Town of Colorado City

POSITION: PART-TIME JANITORIAL

JOB DUTIES: Part time two to four hours per week as building and grounds Janitorial. Duties would include cleaning facilities on a regular basis and possible call out as needed. Other related janitorial, grounds keeping or maintenance duties may be assigned as needed.

SPECIAL: Applicants must be at least 18 years old and must be qualified to work in the United States. Would be expected to use proper safety protocols and personal protective equipment as needed. Candidates may be subject to a back ground check and may be required to undergo a drug test as a condition of employment.

The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change as the needs and requirements of the job change. The selection process may consist of evaluation of application material, oral interviews, written examinations, performance tests, assessment centers, physical ability tests, probationary periods or any other screening technique.

PAY RATE: \$12.00 to \$15.00 per hour

APPLICATIONS:

Applications available at the Colorado City Town Hall or on web site www.tocc.us.

To apply, submit a cover letter, resume, and Town of Colorado City employment application in person or electronically; email to clerk@tocc.us; fax to 928-875-2778; physical address: 25 S. Central Street; mailing address: P.O. Box 70; Colorado City, Arizona, 86021. Application period will remain open until filled.

THE TOWN OF COLORADO CITY IS AN EQUAL OPPORTUNITY EMPLOYER and does not discriminate on the basis of race, color, national origin, sex, religion, age, results of genetic testing, or disability in employment or the provision of services.